

Submitting an item or picture

Getting published on the website.

Repository

The website now has an area set aside for the submission of pictures and articles about the visit of our friends from Le Pouliguen. I've called it the Repository. I welcome any articles and pictures written about or of the visit. I don't want to write the whole site myself!

Submitting

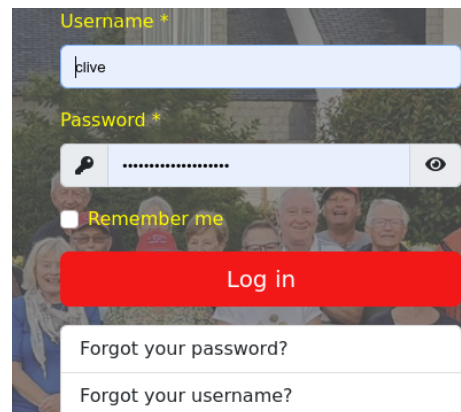
Submitting an item is easy. Follow these simple steps and please ask for help at any stage.



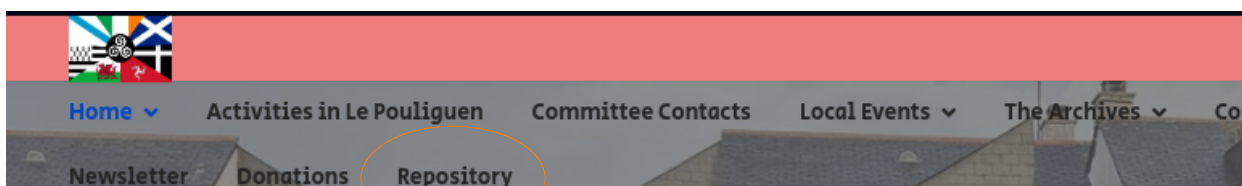
- 1) Log in to the site.

Go to <https://llantwit-major-twinning.wales/> .

Click "Sign In" and then enter your username and password. Use your own, not mine! You should all have accounts on the site. If you have any problems I can help. Drop me a line as in the section "Help" below.



- 2) When you have logged in, a few new items will be visible in the menu. One of them is **Repository**. Click on Repository to enter the Repository section



The menu bar

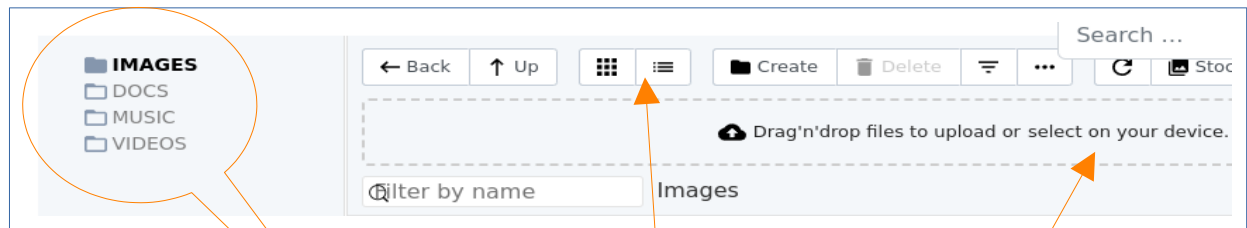
If you are using a cellphone use the "Hamburger" menu.

Find Repository toward the bottom.



Hamburger:

3) In the Repository you will see four folders on the left side.



The repository view

These are : IMAGES, DOCS, MUSIC, VIDEOS

Click upon which ever is appropriate. It will appear in a **darker** text.

4) To put your item up on to the website, click in the Drag'n'drop area. Select the item from your computer to upload and click open.

The way items or images are displayed is controlled by these buttons.

For a list, click the right one and for a display of pictures click the left one and

select a number corresponding to the number of images to be displayed across the screen.



What happens next?

I am currently working on pages for inclusion in the visit 2023 section of the website. I will use articles and pictures as either whole items on their own or to add to other submissions to help make the website a living environment.

The intention of the whole operation is to gather new membership to ensure that twinning continues to thrive in our town.

Help

If something is not working, and I'm sure it is possible! Then drop an email to me at admin@llantwit-major-twinning.wales and I will endeavour to help.